

**INCOME DECLARATION**

For the determination of the client fee
Enquiries: Education Division, tel. +358 9 310 43270
 (telephone hours 9–11)

Received

CITY OF HELSINKI

Education Division

Client Fees and Invoicing

PO BOX 58301, 00099 CITY OF HELSINKI

Child's name and personal identity code	Location of early childhood education	
Parents / guardians / unmarried or married partners living in the same household and their personal identity codes		
Other children in the family and their dates of birth		
<input type="checkbox"/> We agree to pay the highest fee and return the signed form without income details to the Client Fees unit.		
INCOME DETAILS AND APPENDICES ARE PROVIDED	Gross monthly income of the guardian, married/unmarried partner	Gross monthly income of the guardian, married/unmarried partner
With incomplete income details, the fee can be set at the highest amount	Name:	Name:
Earned and additional income (appendix: most recent payslip or a pay certificate from the employer, showing the income accumulated over several months)		
– fringe benefits		
– holiday bonus		
Pensions		
Unemployment benefits, integration allowance, sickness allowance		
Maternity allowance, parental allowance, child care allowance or flexible/partial care allowance		
Child maintenance/support for the youngest child in early childhood education, orphan's pension		
Other income (e.g. grants, job alternation compensation, support for informal care, start-up grant)		
Entrepreneur's income (shareholder of a limited liability company: attach a pay statement and a statement of the fringe benefits and dividends; private entrepreneur: attach an income statement and balance sheet; general or limited partnership: attach an income statement, balance sheet and a statement of the pay and fringe benefits)		
Capital gains: interest and dividend income		
Rental income (excluding the management charge) Appendix: rental agreement and management charge invoice		
Studies: student allowances, adult education subsidy		
Reductions: child maintenance paid (copy of the proof of payment)		

I hereby declare that the above information is true and consent to the information being verified with different authorities, such as the Incomes Register, if necessary. The Tax Administration's Incomes Register will be used to verify the applicant's salary income, certain benefits and pensions, while other income (see above) must be declared with the relevant information and documents (the information in the application will be processed confidentially). The guardian is obligated to notify the Client Fees unit of any changes to income, expenditure or family size.

Guardian: I consent to my income details being checked in the Incomes Register.

Second guardian / married or unmarried partner: I consent to my income details being checked in the Incomes Register.

Place and date	Guardian's signature, name in block letters, telephone number and e-mail address
Place and date	Second guardian's / married or unmarried partner's signature, name in block letters, telephone number and e-mail address

The income declaration and its appendices must be submitted within two weeks of the start of early childhood education, or whenever there is a change in the family's income to the above address or by [secure email \(Link opens in a new tab\)](#), in the Education Division's P.O. Box address, or to the child's early childhood education location. If the income details are incomplete the fee can be set at the highest amount.

The fee is charged from the start date of early childhood education in accordance with the decision.

Any changes in income, expenditure or family size must be reported to the above address.

If you have given your consent and signed in to the e-service at hel.fi/vakapalvelu, all payment and other decisions concerning your child's early childhood education and pre-primary education will be delivered in the Edlevo e-service.

Sign in to the Edlevo e-service by using suomi.fi e-Identification. Remember to update your contact information in Edlevo. When you update your contact information, the information will also become available for the early childhood education or pre-primary education staff. The Edlevo e-service is available in Finnish, Swedish and English. You can also use Edlevo via the mobile application, available on Google Play and the App Store.