



Privacy Policy

EU General Data Protection Regulation (2016/679)

09/01/2023

## **Online advisory service for international experts**

### **1. Controller**

City of Helsinki / City Board

### **2. Person in charge of the register**

City Executive Office / Economic Development / Head of Immigration and Employment Affairs

According to a decision by the City Board (7 March 2022 § 182) on the responsibilities and tasks concerning registers in the City Executive Office, the Head of Immigration and Employment Affairs, appointed by the Director of Economic Development, is in charge of the register.

### **3. Contact person for the register**

City Executive Office / Economic Development / Labour force and immigration / Promotion of migrant employment services / Support services for skilful labour force / Senior advisor

### **Contact information**

City of Helsinki, Registry Office, PO Box 10 (Pohjoisesplanadi 11–13), 00099 City of Helsinki

## **4. Purposes of the processing of personal data and legal basis for the processing**

### **Purposes of the processing**

The purpose of the processing of the personal data is to help international experts settle in Helsinki Metropolitan Area and find employment. The target group for the service are international experts who are considering moving to Helsinki Metropolitan Area or have recently relocated here as well as their family members. The data is also processed for statistical purposes and to receive feedback from clients.

### **Legal basis for the processing**

Article 6, paragraph 1 e of the EU General Data Protection Regulation: processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

### **Essential legislation**

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)
- Act on the Openness of Government Activities (621/1999)

## **5. Data content of the register**

- Name
- Telephone number
- E-mail address
- IP address
- Services that the client is interested in and municipality of location
- Level of education
- Profession
- Degrees

- Work experience
- Professional expertise
- Qualifications
- Future career plans
- Client feedback

## **6. Regular disclosures of personal data**

No regular disclosures of personal data.

## **7. Transfer of data outside the EU/EEA**

The advisory service is provided using the North American Microsoft Teams application, which means that personal data is transferred outside the EU/EEA.

The counselling service can be used outside the EU/EEA.

## **8. Data storage periods**

Appointment data of the online advisory service is stored until the end of January 2024. Personal data obtained in employment counselling is stored no longer than until the end on June 2023.

## **9. Sources of personal data**

The personal data is collected directly from the customer.