



Description of file

EU General Data Protection Regulation (2016/679)

23 September 2020

Personal data file, Nuorten Ääni editorial board

1. Controller

The Culture and Leisure Committee delegated the controller's tasks to the Director of Youth Affairs on 27 March 2018, Section 71.

2. Person responsible for the data file

Job title

Eastern Youth Work Head of Division

3. Data file contact person

Job title

Producer/Nuorten Ääni editorial board

Contact information

City of Helsinki, Registry Office, Pohjoisesplanadi 11–13, FI-00100 City of Helsinki

4. Purpose and legal grounds for processing personal data

Purpose of processing

The employees maintain the Nuorten Ääni editorial board contact list for communication. The contact information of close relatives is collected for emergencies and, in the case of minors, for other necessary communication. Diet information is collected for catering services and joint events.

Legal grounds for processing

The legal basis for processing personal data is Article 6(1)(a) of the EU General Data Protection Regulation: the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)

5. Data content of the file

Data subject: name, year of birth, date of joining, postal address, postal code, municipality of residence, telephone number, e-mail address, school name, diet, where they heard about the editorial board, name of a close relative and telephone number.

6. Regular disclosure of personal data

Personal data is not disclosed, including outside the EU or EEA.

7. Data retention periods

Personal data is retained for one year after the end of the period of operation during which the person was last involved in the activity. Thereafter, a separate data subject's permission to retain the data for communication purposes is requested for a further five years.

8. Sources of personal data

Personal data is obtained directly from the data subject.