



Description of file

EU General Data Protection Regulation (2016/679)

23 September 2020

Sports services customer data file

1. Controller

The Culture and Leisure Committee delegated the controller's tasks to the Director of Sports on 27 March 2018, Section 71.

2. Person responsible for the data file

Job title

Head of Sport Services

3. Data file contact person

Job title

Partnership Unit/Coordinator

Contact information

City of Helsinki, Registry Office, P.O. Box 10 (Pohjoisesplanadi 11–13), FI-00099 City of Helsinki

4. Purpose and legal grounds for processing personal data

Purpose of processing

The purpose of processing personal data is the management of sports services sales and access rights, the customer management and invoicing of sports venue reservations and the customer management, invoicing and statistics of sports courses.

Legal grounds for processing

Article 6(1)(a) and (b) of the EU General Data Protection Regulation:

The data subject has given consent to the processing of his or her personal data. Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)

5. Data content of the file

Registered personal customers and responsible persons of clubs and communities: name, telephone number, address, e-mail address, personal identity code, reason for issuing a special swimming card, customer status (adult, child, student, pensioner, unemployed, conscript).

6. Regular disclosure of personal data

Personal data is not disclosed to external parties, including outside the EU and EEA. The sports services have customers in common with Urheiluhallit Oy regarding water sports cards and special swimming cards.

The data file is used by the in-house personnel. Instructors do not have access to the data file.

7. Data retention periods

Personal data is retained for five years for facility reservations and three years for other matters.

8. Sources of personal data

Personal data is obtained from the data subjects themselves.