

Description of file

EU General Data Protection Regulation (2016/679)

23 September 2020

Youth services membership data file

1. Controller

The Culture and Leisure Committee delegated the controller's tasks to the Director of Youth Affairs on 27 March 2018, Section 71.

2. Person responsible for the data file

Job title

Western Youth Work Head of Division

3. Data file contact person

Job title

Planner, Western Youth Work

Contact information

City of Helsinki, Registry Office, P.O. Box 10 (Pohjoisesplanadi 11–13), FI-00099 City of Helsinki

4. Purpose and legal grounds for processing personal data

Purpose of processing

The purpose of the data file is to organise youth services and communicate about them. The membership data file indicates the primary users of youth services.

Legal grounds for processing

The legal basis is Article 6(1)(a) of the EU General Data Protection Regulation: the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Essential legislation

- EU General Data Protection Regulation (679/2016)
- Data Protection Act (1050/2018)

5. Data content of the file

Data subject: name, date of birth, service language, telephone number, address, e-mail, school, class, language spoken at home.

Data of the data subject's guardian in the case of a person under the age of 18: name, telephone number, e-mail address.

Photography consent: data subject over 15 years of age.

Guardian's photography consent: data subject under 15 years of age.

6. Regular disclosure of personal data

No data disclosures, including outside the EU or EEA. Anonymous disclosures for statistical purposes.

7. Data retention periods

Personal data is retained for one calendar year after the data subject's membership has ended. The membership ends at the end of the period of operation. A period of operations runs from 1 September to 31 August of the following year.

8. Sources of personal data

Personal data is obtained directly from the data subject and from their guardian.